

**Step 1:**

Call Newport Landing - (949) 999-8900 to set up the scattering of cremated remains. Cremated remains may be dropped off in person or mailed to our location.

Step 2:

Packaging.

The cremation remains container/urn must be placed into leak proof packaging (plastic bag), boxed, and sealed (taped). This box must be placed into a secondary shipping box and sealed. Be sure to place packing material (bubble wrap, foam, paper, etc.) into the shipping box to reduce internal movement.

Step 3:

Shipping

The United States Postal Service Registered Mail is the only way to ship cremated remains. Fill out the Registered Mail shipping label with both the shipping and return address. The card will be mailed to you with the signature of the person who received the cremation remains.

Step 4:

Identify and declare the package does contain cremated remains. This must be noted on the addressed side of the shipping box.

Step 5:

In a separate attached envelope please include the completed authorization to scatter form (below) as well as the disposition permit. Permits can be obtained from the funeral home that was used or through your county's health department. The permit must state that the disposition will take place off the coast of Orange County.

Step 6:

MAIL TO:

Newport Landing Burial at Sea
309 Palm St. Suite A
Newport Beach, CA. 92661

Please be sure to include a return address so we can send you the burial certificate once the scattering is completed. This certificate will include the date of disposition as well as the latitude and longitude of where the ashes were laid to rest.

NEWPORT LANDING

Authorization for the Scattering of Cremated Remains at Sea

I hereby authorize Newport Landing to take possession of and make arrangements for, the disposition of the cremated remains of _____ ("Deceased") in accordance with and subject to the terms and conditions set forth in this authorization; the Company's Rules and Regulations; and any applicable federal, state, provincial or local laws and regulations.

I certify that I have the full legal right and authority to authorize the disposition of the remains of the Deceased. I hereby authorize Newport Landing to make disposition of cremated remains of the Deceased at sea in the Pacific Ocean. I hereby direct Newport Landing to scatter said cremated remains at sea, in accordance with State and Federal Law.

Special Instructions: _____

If no specific instructions are provided herein, scattering will be performed by Newport Landing, in a timely manner, weather permitting.

"Scattering" consists of the scattering of cremated remains at sea. I understand that once the cremated remains of the Deceased are scattered, they are unrecoverable. Unless otherwise specifically provided for herein, once scattering of cremated remains of the Deceased has been performed, Newport Landing will dispose of the container which contained said cremated remains.

The obligation of Newport Landing shall be limited to the disposition of the cremated remains as directed herein. I agree to release and hold harmless Newport Landing, its affiliates and their agents, employees, successors and assigns from any and all loss, damage, liability or causes of action (including attorney's fee and expenses of litigation) in connection with the disposition of the cremated remains of the Deceased as authorized herein or respect to the identification of said cremated remains as being those of the Deceased.

Date of authorization _____ Phone #(_____)_____

Signature _____

Print Name _____

Relationship to Deceased _____

Address _____

City _____ State _____ Zip Code _____